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| **Expectations**  **Mrs. McCumber’s Social Studies Course Expectation Matrix** | ARRIVAL & DEPARTURE | INSTRUCTIONAL TIME | STUDENT WORK TIME | ASSIGNMENTS & ABSENCES | COMPUTER LABS | CLASSROOM ENVIRONMENT | ELECTRONIC DEVICES |
| **Be Respectful** | Keep volume at an appropriate level.  Keep the doorway clear for easy entry/exit.  Stay out of the hallway to avoid disrupting other classes.  Remain seated until the bell rings.  Wait for teacher dismissal before exiting the room. | Follow directions.  Listen to others.  Speak when it is appropriate using acceptable language. | Listen to others.  Treat others the way you want to be treated.  Be open to new ideas.  Stay on task.  Be honest.  Give your best effort. | Approach teacher/other students at appropriate time in a respectful way to find out what you missed when you were absent.  Be honest in completing your own work. | Leave the lab/working area in the same or better condition than when you arrived.  Keep volume at a quiet, working level.  Keep food and beverages out of the lab.  Keep equipment in top running condition. | Treat all classroom materials, furniture and the room with respect and use all for their intended purpose.  Property of other students and the teacher is to be respected and only used with permission.  Do not go in area behind teacher work station or use teacher laptop. | Place electronic devices out of sight, silenced (no vibrating) & turned off, unless part of curriculum or instructed by teacher.  When permitted, keep volume of music down to an acceptable level as not to disturb others. Only use your own listening devices.  Recharging of electronic devices in classroom is not permitted. |
| **Be Responsible** | Attend class daily and be on time  (2 feet in the door).  Use passing period to stop at the restroom or your locker.  Get a pass if you are running late or if you need to leave.  Be prepared and have work completed when arriving to class. | Be an active participant by taking notes, asking questions, and contributing to class discussions.  Be ready and willing to learn.  Bring required materials to class. | When working with others, be a productive classmate.  Be prepared so that you can get the most out of your time with your group.  Do what you say you will when you say you will.  Do your share. | Get assignments ahead of time if you know you will be absent. If not, get the assignments as soon as possible.  Turn in absent work within allotted time in accordance with district policy. (Two days for every day of absence.)  Be proactive about making up quizzes, tests, and other missing assignments. Don’t wait for teacher to ask. | Use your time wisely for the full class period.  Work diligently at your computer station, whether assigned or selected.  Use labs for their intended use.  Report any damage to the teacher. | Check with teacher before using materials.  Keep track of any materials you use and return them promptly to the proper place.  Report any damages to materials, furniture, or the room to the teacher.  Water and/or other beverages are allowed with a cap; eat only dry foods in the classroom. Popcorn is not allowed. | Use electronic devices appropriately for educational purposes.  Keep movies, games, and social networking outside the classroom.  Music may be listened to with permission only if students are in good academic standing (not failing and no missing assignments).  Adhere to classroom iPad,& computer rules. |
| **Be**  **Your Best** | Come to class on time, ready to learn, and stay focused until the end of the hour. | Come to class prepared to learn and open to new ideas.  Maximize your time in class by engaging in the subject. | Be honest and give your best effort in order to be a productive member of your group. | Turn in missing work as soon as possible to facilitate learning and receive the maximum points possible. **(Max of 50% for late work)** | Utilize lab time to complete and improve your class work. Allow others to be successful. | Take pride in your school and take care of school property. | Seek permission to use electronic devices to aid in learning.  They should not be a distraction to yourself or others. |